

Annual Organizational Meeting of the Board of Directors

Agenda

Thursday, February 10, 2011

800 South College Drive, Santa Maria
Student Center Room 106-A

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a *Request to Speak Card* available from the executive director. It is suggested that speakers limit themselves to 5 minutes.

4. APPROVAL OF AGENDA

4.A. Agenda for February 10, 2011

ACTION - Motion _____ Second _____ Vote _____

5. APPROVAL OF MINUTES

5.A. Minutes of November 11, 2010

ACTION - Motion _____ Second _____ Vote _____

6. NOMINATING COMMITTEE'S REPORT

As prescribed in the by-laws of the corporation, the nominating committee has prepared a slate of officers for 2011-12 and a recommendation to re-elect current board members. Those nominations will be presented to the board as follows:

6.A. Election of Corporate Officers for 2011-2012

ACTION - Motion _____ Second _____ Vote _____

6.B. Nomination of Current Board Members

ACTION - Motion _____ Second _____ Vote _____

6.C. Report on Potential New Board Members

The Executive Committee will meet February 22 to discuss and finalize the list of nominees of potential board members for the full board to review and approve at a Special Meeting of the Board on March 8, 2011.

6.D. Committee Report of Non-Returning Board Members and Resignations

7. INVESTMENT COMMITTEE'S REPORT

The investment committee has reviewed the foundation's the following reports and presents them for review and discussion by the board of directors.

7.A. Investment Committee Report to the Board

A report from the investment committee of any actions or business they have conducted on behalf of the corporation since the last foundation board meeting.

7.B. Statement of Operations – 12/31/10

7.C. Balance Sheet – 12/31/10

7.D. Contributions Report – 12/31/10

7.E. Operating Budget – 12/31/10

7.F. Portfolio Summary – 12/31/10

A recommendation to accept the financial statements as presented.

ACTION - Motion _____ Second _____ Vote _____

8. EXECUTIVE COMMITTEE'S REPORT

8.A. College Trustee Appointments – 2011

A report to the board of the appointment by the college board of trustees of two members of that board to serve as directors of the Allan Hancock College Foundation for one year.

8.B. 2010 Contributions Summary and Donors Listing

An annual report to the board of all donors to the foundation for the period of January 1, 2010, thru December 31, 2010.

8.C. Executive Committee Report to the Board

A report from the executive committee of any actions or business they have conducted on behalf of the corporation since the last foundation board meeting.

9. COMMITTEE REPORTS

9.A. Strategic Plan Committees

The Allan Hancock College Foundation's 2009-13 Strategic Plan sets out a long-range plan to assure that the foundation aligns itself with the strategic plan of the college. There may be reports presented regarding the status of each area.

9.A.1. Annual Giving

9.A.2. President's Circle

9.A.3. Events

9.A.4. Planned Giving

9.A.5. Community Building

9.A.6. Major Gifts

10. BOARD ITEMS

10.A. Corporate Resolution No. 2011-01

As part of its corporate business, the foundation's board of directors will annually consider a resolution for the authorization of savings, checking, and investment account signatures necessary to conduct its day-to-day business. This resolution is intended to be compliant with the policies of the Allan Hancock Joint Community College District.

ACTION - Motion _____ Second _____ Vote _____

10.B. Director's Statement of Conduct, Commitment and Conflict of Interest

According to foundation's policy, each year of the annual corporate meeting, every director is asked to submit a completed and signed statement of conduct, commitment and conflict of interest.

10.C. Meeting/Events Calendar – 2011/12

A working calendar of scheduled foundation board meetings, committee meetings, and special events for the coming year.

ACTION - Motion _____ Second _____ Vote _____

10.D. Special Board Scholarship – 2011

Last year a challenge was presented to foundation board members to make a special yearend contribution towards a newly created Foundation Board Scholarship.

ACTION - Motion _____ Second _____ Vote _____

10.E. 2010-11 Endowment Funding - Revision

A revision to the 2010-11 endowment funding due to donor instructions and staff review.

ACTION - Motion _____ Second _____ Vote _____

10.F. Proposed Amendment To Corporate Bylaws

A proposal to include a classification of *Emeritus Director* to be conferred on a member whose time on the board has exemplified extraordinary service.

ACTION - Motion _____ Second _____ Vote _____

- 10.G. Corporate Resolution No. 2011-02 and No. 2011-03**
The executive director will introduce two new corporate resolutions to the board.

ACTION - Motion _____ Second _____ Vote _____

11. ORAL REPORTS

- | | |
|--|------------------------------|
| 11.A. Members of the Board of Directors | <i>General Announcements</i> |
| 11.B. College Superintendent/President | <i>Dr. José M. Ortiz</i> |
| 11.C. College Trustee | <i>Mr. Greg Pensa</i> |
| 11.D. PCPA Foundation Representative | <i>Mrs. Judy Frost</i> |
| 11.E. Faculty Representative | <i>Mrs. Karen Tait</i> |
| 11.F. Student Representative | <i>Ms. Sarah Teniente</i> |
| 11.G. Executive Director | <i>Mr. Jeff Cotter</i> |

12. OTHER BUSINESS

13. DATE FOR NEXT SPECIAL BOARD MEETING

The next special meeting is Tuesday, March 8, 2011, 4 - 5:30 p.m. on the Santa Maria campus, 800 South College Drive, with the room location to be announced.

14. DATE FOR NEXT REGULAR ANNUAL BOARD MEETING

The next regular meeting is Thursday, May 12, 2011, 4 - 5:30 p.m. at the Santa Maria Campus, 800 South College Drive, in the Student Center Room 106-A.

15. ADJOURNMENT

14.A. Adjournment

A motion to adjourn the quarterly meeting of the Allan Hancock College Foundation Board of Directors.

ACTION - Motion _____ Second _____ Vote _____



Jeff Cotter
Executive Director